

LOG BOOKS

An innovation unique to BC Group is our digital log-book. This is solution to the ongoing industry wide issues with lost or incomplete log-books, which are all currently kept in a paper format and not generally completed by contractors who maintain clients specified systems.

Following is a summary of this technology:

BC GROUP **siteconnect**

Ensure your buildings are maintained correctly with our Digital Log Book powered by SiteConnect.

BC Group's new Digital Log Book will record the details of the person visiting the site, note which specified system they are maintaining, capture their IQP number, and capture if there are any remedial items for any of the Specified Systems within that property.

“Capture all relevant information on your site visitors.”

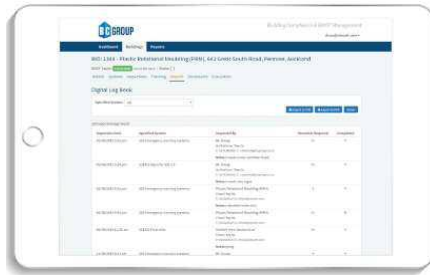
Lost or incomplete log-books are an issue being flagged by Council Audits for many buildings across New Zealand. BC Groups digital log-book records the details of the person visiting the site, which specified system they are maintaining, and if there are any remedial items. If a remedial item is noted by that contractor (work required to get the system working 100%) then an automated reminder is sent weekly to that contractor to remind them that this needs to be completed.

The benefits of our proposed digital logbook are;

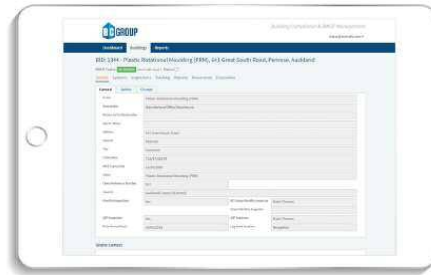
- The Client can check from their desktop if the contractor has undertaken the maintenance/testing,
- The Contractor can log and close post defects,
- The Client can tell how long the contractor was on site – handy when checking invoices
- It will do away with the manual sign in log-book that are often lost or not completed properly.

BC Group see this as a great tool for Kāinga Ora to enable visibility over contractors visiting their sites, but also comply with the Building Act requirements to maintain these records on each Kāinga Ora site.

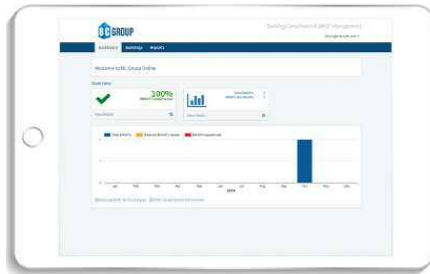
Functions include....



Visitor Tracking



Accurate Payment

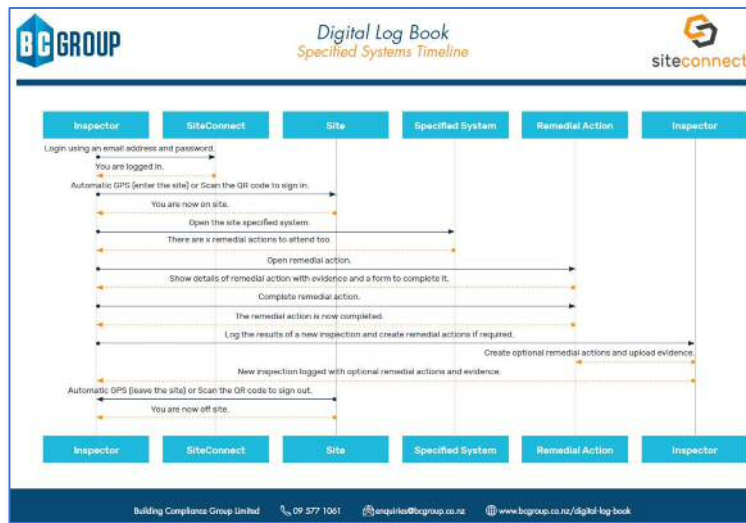


Auditor Access



Export Reports to PDF

Once the party maintaining the Specified System has downloaded the APP, they use it to scan the QR Code attached to the front door of the property when they arrive at the site. The properties active systems populate the contractors screen and they select which system/s they are testing. If any remedials/defects are identified, these are recorded real time in the APP. If there is a remedial item/defect, weekly reminder are sent to the contractor to remind them to attend to it. They stop when they have completed the issue. Whilst on site, the contractor can use their phone to take photos and add notes relevant to the inspection. This meets the requirements to maintain an onsite logbook, which can be viewed by the Local Authority via the digital address at the bottom of all BWoF's issues by BC Group.





1 DOWNLOAD OUR SITECONNECT APP

Go to the app store and download our SiteConnect Site Management and Health & Safety software app.

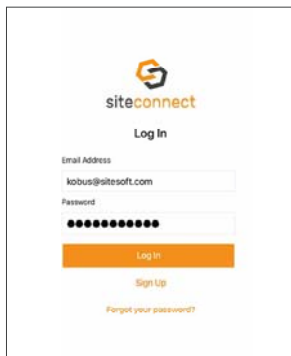
- App Store: <https://apps.apple.com/nz/app/siteconnect/id1375246319>
- Google Play: <https://play.google.com/store/apps/details?id=com.sitesoft.crm&hl=en>



2 ACCEPT NOTIFICATIONS

When opening the app for the first time you will be prompted to accept the following:

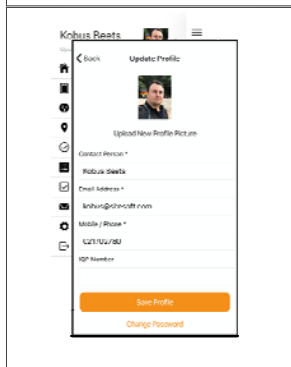
- Monitoring motion and fitness activity (to save battery life)
- GPS Tracking (only if required)
- Push Notifications



3 LOGIN

Log in using your own login email address and password.

If you don't have an account, contact the health and safety manager responsible for SiteConnect. You can also reset your password, by tapping 'Forgot your password?'.

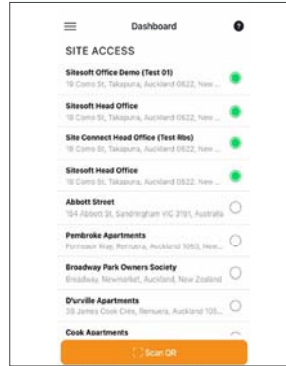


4 UPDATE CONTACT INFORMATION

Make sure your contact information is relevant by opening the side menu and tapping on your name.

Validate your contact information and you can optionally upload a profile picture.

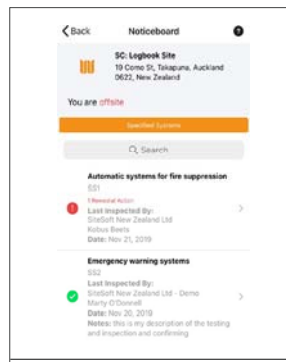
Tap the save button when done.



5 DASHBOARD > SITE ACCESS

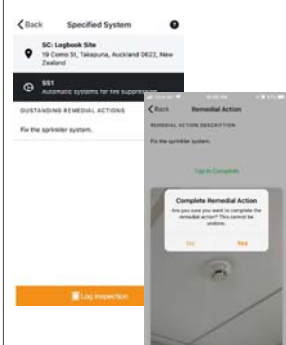
On the dashboard you will see a list of all your tasks and sites you have access to.

- The green dots represents you being onsite.
- Tap a site to acknowledge the site induction.
- If you are not onsite, scan the QR code to sign in.



6 SPECIFIED SYSTEMS

Each site you sign into have a list of its own associated specified systems. Tap a specified system to view any remedial actions or to log a new inspection.

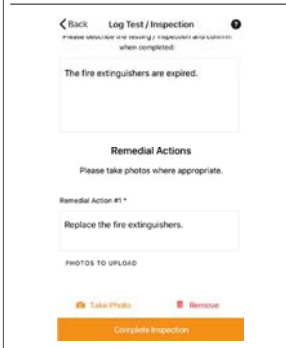


7 REMDIAL ACTION

Tap the remedial action you are attending to.

When opening a remedial action, you can view logged details and photos. Tap to complete the remedial action when done.

If you are not attending to any remedial actions, you can tap the Log Inspection button to log a new inspection.



8 LOGGING A NEW INSPECTIONS

When logging a new inspection, you can enter your inspection notes and create remedial actions where needed.

For each remedial action, you can take and upload photos as evidence.

Tap the Complete Inspection button when done.